

ATTENDANCE NEWSLETTER



READY TO LISTEN, READY TO LEARN TOGETHER

Hello, I am Kate Lamb, Assistant Head Teacher at Epipay school, but also our school attendance lead. As part of my role, I lead the Attendance Team as Attendance Champion, which includes Lynne Murphy (DSL), Ronice Jopling (Multi-Agency Key Worker), Laura Burns & Emma Henderson (attendance officers). If ever you would like to discuss your child’s attendance, please get in touch!

IMPORTANCE OF ATTENDANCE

At Epipay we want all our students to achieve their best and that starts with attendance. It is vital students attend school regularly, if your child has a medical appointment please let the office staff know (with proof of appointment). We encourage, where possible for children to attend school before or after appointments. We are also aware that illness happens, please let the school office know as soonas possible if your child is unwell.

This table shows the impact absence can have on a child’s learning, as always if you have any attendance concerns or would like to discuss your childs attendance please contact the attendance team on 01914898949.

Yearly attendance	Days missed in a year	Learning hours missed in a year
100%	0	0
95%	9.5	47.5
90%	19	95
85%	28.5	142.5
80%	41	190

- Outstanding 95%+
- Good 90%-94.9%
- Requires improvement 85%-89.9%
- Inadequate 84.9% and below

ATTENDANCE HEADLINES FOR SUMMER TERM 2026

2025/26 Attendance Target	End of Summer term 26	Attendance inclusive of holidays (G), medicals (M) (end of summer term 26)	Attendance inclusive of holidays (G), medicals (M), work experience (W) (end of summer term 26)
94.5%	92.82%	95.00%	95.20%

ATTENDANCE FOR ACADEMIC YEAR 2025- 2026

2025/26 Attendance Target	Academic year 25-26 overall total	Attendance inclusive of holidays (G), medicals (M) (Academic year 25-26 overall total	Attendance inclusive of holidays (G), medicals (M), work experience (W) (Academic year 25-26 overall total)
94.5%	93.77%	95.20%	95.40%

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ATTENDANCE CELEBRATIONS

% of students with 100% for summer term	33.20% ✓	% of students with 100% for academic year 25-26	6.18% ✓
Number of students with at least 95% attendance or summer term	143 ✓	Number of students with at least 95% attendance for academic year 25-26	136 ✓
Number of students with 90-95% attendance or summer term	39 ✓	Number of students with 90-95% attendance for academic year 25-26	65 ✓

To celebrate our students amazing attendance not only in summer term but all academic year, students will receive postcards home and in summer term 2 we had an ice cream van for all staff and students to enjoy as a reward!



ATTENDANCE AIMS AND PRIORITIES

Target: to achieve whole school attendance of 94.5%

How will we achieve this? First day response, home visits, pastoral telephone calls home, assemblies, well done postcards, letters home, school meetings with parents / carers.

House reward system: celebrating 100% attendance. Pupils achieving 100% attendance for the term will be entered into a raffle. Lucky winners could receive a £50 voucher

Weekly Attendance Draw: celebrating 100% attendance. Pupils achieving 100% attendance for the week are entered into "Spin the Wheel" during Friday assembly. Lucky winners could receive an amazon voucher, a tube of Pringles, or even a class pizza party!

Consistency: Attendance and pastoral teams working together to identify barriers to attendance and delivering appropriate actions and interventions to address issues.

Parental engagement: continual communication with families through social media, school website, school displays, assemblies and parent events.

Attendance data: half termly data analysis procedures to monitor individual and group pupil attendance. All staff receive weekly individual and class attendance information.

Letters: half termly letters to parents/carers where we have attendance concerns.

Local Authority Attendance Team: involvement if attendance concerns continue.

CONTACT US

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IMPORTANCE OF ATTENDANCE

READY TO LISTEN,
READY TO LEARN TOGETHER!

WHY DAILY ATTENDANCE MATTERS

BUILDING ROUTINE & STABILITY



Daily routine builds predictability, reducing anxiety and creating a sense of safety.

MOMENTUM IN LEARNING



Consistent progress helps retain knowledge and master new skills over time.

ACCESS TO CONSISTENT SUPPORT



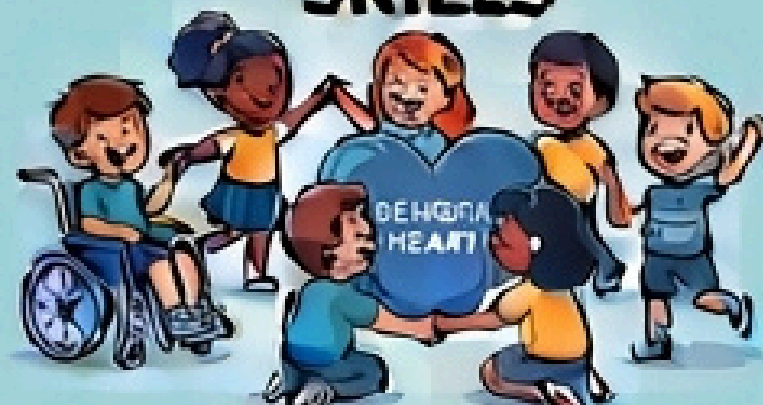
Ensures delivery of tailored interventions, therapies, and support.

FEELING A SENSE OF BELONGING



Regular presence helps students feel connected and valued within the school community.

DEVELOPING SOCIAL SKILLS



Provides vital opportunities for friendships, connection, and social development.

PREPARING FOR THE FUTURE



Builds foundations for independence, confidence, and long-term success.



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#ATTENDANCE