16-19 Provision ("Sixth Form") - September 2022

Expression of Interest / Admissions Policy

Parents/carers please complete the yellow highlighted sections

Application to Epinay Sixth Form will be by an expression of interest form to be completed and returned to school by 31st January 2022.

We aim to offer a range of academic and vocational qualifications to our Sixth Form students and many of these require prior study. Our policy is to ensure that the students accepted into the Sixth Form can be placed on appropriate courses where they are likely to succeed to their full potential.

Students are invited to attend the open evening in the autumn term and required to attend an induction day in the summer term. Places are available to students in Year 12 and Year 13. Year 14 students are also accepted when their 18th birthday falls after the last Friday in June of the study year.

We accept external applications from students wishing to transfer from other institutions as well as Phase 4 students from Epinay School. Students are asked to select provisional course preferences. This is not a firm commitment, and they will be able to reconsider their options choices after receiving official results and in light of the Sixth Form timetable.

Names of Phase 4 students expressing an interest for a 6th Form place at their EHCP meeting for a Sixth Form place will be given to the Local Authority for transition information. As far as possible, all Year 11 EHCP meetings will be completed by the end of the autumn term each year. The selection committee will meet during Spring 1 half term each year, finalised names published during Spring 2 half term each year.

Admission to the Sixth Form will be determined by the selection committee in accordance with the following criteria in the order set out below.

All students, including those already enrolled at Epinay School, must meet the criteria below:

(i) the student has an active EHCP;

(ii) there is a suitable course available with a vacancy;

(iii) the student has demonstrated a commitment to their studies pre 16, evidenced by their school and/or progress report

The selection committee will consider all applications received by the published deadline.

If a subject/course is oversubscribed or the number of applications exceeds the capacity of the sixth form the following criteria will be used by the Local Authority panel (in order):

(v) criteria (i) to (iii) have been met;

(vi) looked-after students (children in public care);

(vii) students are resident in South Tyneside;

(vi) students will, in the opinion of the selection committee, benefit from the group work and vocational offer; and

(vii) at the discretion of the Head Teacher

Students who are refused a place in Year 12 are entitled to appeal to an Independent School Appeal Panel. Further details of the appeal procedure will be provided on request.

Notes

Entry into Year 13 for external applicants will depend on the courses required, the availability of a place within that group and the student's results from any modules taken in Year 12. Examination Board compatibility is also required. Students who have completed Year 12 at Epinay Sixth Form can only enter Year 13 if they have fulfilled the appropriate course requirements; likewise for Year 14.

A student ceases to be a Epinay School student on accepting and attending any course at another institution. Students who were in Year 11 at Epinay School who wish to join the Sixth Form **must do so** through their EHCP meetings and via their expression of interest form.

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Please complete and return this form to Sandra Stephenson, Head's PA by 31.01.22

Please note, this Expression of Interest does not guarantee a placement at Epinay Sixth Form

All Expressions of Interest will be considered in line with the policy detailed above

Name of student	
Signature of student	
Student's date of birth	
Name of parent/carer	
Signature of parent/carer	
Address	
Telephone number	
Email address	
Does your child travel independently?	Yes / No (If no complete below) Does parent/carer support preparation for independent travel especially for work placements?
Please detail why your child would benefit from attending Epinay Sixth Form:	

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Student interests:		
Work Placement ideas (linked to interests):		
Job(s) I would like to do in the future:		
Personal development targets:		
Parent/carer views on qualifications/course they would like child to access:		
Signatures:	**Student:**	**Parent/Carer:**

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To be completed by Epinay School

Further information:

Name of student:	Current school:	Attendance this academic year:
Band:	Range:	Diagnosis:
End of Year 11 Predictions:	• Maths • English • Science • Please add any other subjects and prediction	• • • • • •
How will the above qualifications be built upon in Y12 / 13 at Epinay Sixth Form?		
End of Year 13 Predictions:	• Maths • English •	• •
Signature		
	Connexions/careers advisor:	**School Lead:**

School checklist:

- Signed expression of interest form YES / NO
- Ranges document YES / NO
- EHCP YES / NO